

Malcolm Crowe

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- Professional Summary** Well-organized, compassionate leader seeking employment with a devoted organization. Effectively communicating with adolescents and children has provided extensive for the workforce. Open to supplementary training regarding other populations of the community.
- Skills** Microsoft Office Suite Peer Counseling Documentation
SPSS Data Analysis ColorNote
- Education** **The University of Mississippi, University, MS**
Bachelor of Social Work, May 2019
Major GPA: 3.85/4.0
- Related Experience** **Pine Belt Mental Healthcare Resources, Leakesville, MS**
Children's Day Treatment Assistant, January 2017 - present
- Identify children's immediate needs
 - Refer at-risk children to proper community services
 - Organize and observe youth in office setting
 - Counsel children and youth with social adjustment difficulties
- United Way of Oxford & Lafayette County, Oxford, MS**
Volunteer, May 2017 - May 2018
- Organized activities for children at shelter
 - Scheduled appointments for abused women with social service agencies
 - Assisted single parents with legal action procedures
 - Consulted with parents, teachers, and counselors to identify various issues and concerns
- Other Experience** **Counseling Services, The University of Mississippi, University, MS**
Student Assistant, August 2015 - December 2018
- Coordinated appointments for counselors and students
 - Created files and maintained alphabetical filing system
 - Answered multi-line phone system and directed calls to appropriate individuals
 - Assisted in providing a clean and neat atmosphere
 - Completed mass mailings
 - Trusted with confidential information on a daily basis
- Professional Development** • Habitat for Humanity, Lead Volunteer, 2018 - Present
 • Spokesperson for LiveSafe, a mobile app designed to keep UM safe, Spring 2017
 • Student Social Work Organization (SSWO), Fall 2017 – Present
- Awards/Honors** • Ole Miss First Scholarship, 4 years
 • W.R. Newman Scholarship, 4 years

Need additional assistance or a resume critique?

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